



## **DONOR PRIVACY POLICY**

This section of our Privacy Policy relates specifically to donors. Read our website privacy policy [here](#).

### **Pillsbury United Communities Donor Privacy Policy**

Pillsbury United Communities is committed to respecting the privacy of our donors. We have developed this privacy policy to ensure that donor information will not be shared with any third party. This privacy policy applies to collection of information, including information collected on our website. By submitting your information to us or any of our staff, you consent to the terms and conditions of the policy and to our processing personal information for the purposes stated below.

#### **Personal Information**

“Personal Information” is information that identifies you personally, such as your name, address, telephone number, and email address. We collect and store the personally identifiable information that you have provided us. Here are some examples of ways in which we may collect your information.

- When you request information via one of the email addresses identified on our website or otherwise contact us in person, by phone or email, with a question. We may then collect your name, address and email in order to respond to that inquiry.
- We may collect your name, email address and other contact information if you register for an event.
- We may collect your name, email address, telephone number and payment information when you make a contribution, either on our website, over the phone or by mailing in a check.
- The above list provides a sample of personal information that may be collected by Pillsbury United Communities. From time to time, we may collect personal information from you in ways not described above.

#### **Use and Disclosure of Personal Information**

- We will not sell, trade, or share your personal information, collected on the website or through any other business activities with anyone else.
- We will not send you mailings on behalf of other organizations.
- We will only share your personal information if you give us specific permission to do so.
- We will collect payment information, billing address and other information necessary to process a donation or event registration.
- We will use your information to comply with the law or in the good faith belief that such action is necessary to conform to the requirements of law or comply with legal process

served on us, protect and defend our rights or act in urgent circumstances to protect the personal safety of others.

- We will use the personal information to protect against potential fraud. We may verify with third parties the information collected in the course of processing a gift, event registration or other donation. If you use a credit or debit card on the website, we may use card authorization and fraud screening services to verify that your card information and address matches the information that you supplied to us and that the card being used has not been reported lost or stolen.
- You have the right to review information that we have collected about you. To review that information please contact us in writing at Director of Development, 3501 Chicago Avenue South, Minneapolis, MN 55407.

Except as described in this Privacy Policy or at the time we request the information, we do not otherwise disclose your personal information to any third parties. Further, Pillsbury United Communities will not sell or trade your personally identifiable information to any third parties.

### **Changes to the Privacy Policy**

We reserve the right to change this Privacy Policy from time to time. When we do, we will note the last update at the bottom of this Privacy Policy. For changes to this policy that may be materially less restrictive on our use or disclosure of your personally identifiable information, we will obtain your consent before implementing the change by sending a notice to your primary email address and home address specified in our records and by placing a prominent notice on our website.

Revised April 15, 2011



## WEB SITE PRIVACY POLICY

### 1. Questions about Pillsbury United Communities' Private Policy

This Website is owned and operated by Pillsbury United Communities. We recognize that visitors to our site may be concerned about the information they provided to us, and how we treat that information. This Privacy Policy addresses those concerns. If you have questions about our Privacy Policy, please contact:

Julia Donaldson  
Pillsbury United Communities  
3501 Chicago Avenue South  
Minneapolis, MN 55407  
612-302-3400  
[info@puc-mn.org](mailto:info@puc-mn.org)

### 2. Website Information Accuracy

It is the policy of Pillsbury United Communities to present correct and accurate information. If inaccuracies come to our attention, Pillsbury United Communities will attempt to correct them in a timely manner. To report any Website inaccuracies please e-mail [info@puc-mn.org](mailto:info@puc-mn.org).

### 3. Privacy Policy

Pillsbury United Communities seeks to respect and protect the privacy of our visitors and only gathers personally identifiable data, such as names, addresses, zip/postal codes, e-mail addresses, etc. when voluntarily submitted by a visitor. For example, personally identifiable information may be collected in order to complete a donation transaction or a volunteer application. Pillsbury United Communities does not share lists or other information collected with any other organizations.

It is the policy of Pillsbury United Communities to maintain accurate information on you. If you would like to review information we have about you, please contact us via U.S. mail or e-mail us at [info@puc-mn.org](mailto:info@puc-mn.org). Pillsbury United Communities will correct information that is inaccurate.

### 4. Opt-Out

Visitors may opt-out of having their personal information used by Pillsbury United Communities to send promotional correspondence or information to the visitor, by contacting Pillsbury United Communities via U.S. mail or e-mail us at [info@puc-mn.org](mailto:info@puc-mn.org), or by checking the appropriate box on the on-line form.

### 5. Disclosure

At times, Pillsbury United Communities may be required by law or legal process to disclose information about you to others. Pillsbury United Communities may also disclose information about you if it believes that disclosure is necessary for the public interest and/or safety.

Pillsbury United Communities does not knowingly solicit personal information from children or send them requests for personal information.

## 6. Security

Our site has industry standard security measures in place to protect the loss, misuse, and alteration of the information under our control. Because we care about the safety and security of your online transactions, we use high-grade encryption and the https security protocol which is the industry standard security protocol.

This makes it difficult for anyone else to intercept the credit card information you send to us. Companies we work with to process credit card transaction also use high-grade encryption and security protocols.

Even though Pillsbury United Communities will take all reasonable steps to protect your personal and financial information, it cannot and does not guarantee its confidentiality or security.

If you prefer, contributions can be made by calling 612-302-3436, or you can mail your donation to:

Pillsbury United Communities  
Attn: Development Department  
3501 Chicago Avenue South  
Minneapolis, MN 55407

## 7. Tell-A-Friend

If a user elects to use our referral service for informing a friend about our Site, we ask them for the friend's name and email address. Pillsbury United Communities will automatically send the friend a one-time email inviting them to visit the Site. Pillsbury United Communities stores this information for the sole purpose of sending this one-time email.

## 8. Other Web Sites

Our Site contains links to other Web sites. Please note that when you click on one of these links, you are entering another Web site for which Pillsbury United Communities has no responsibility. We encourage you to read the privacy statements on all such sites as their policies may be different than ours.

This is our general privacy policy. We offer additional privacy guarantees specific to donors. You can read the donor privacy policy [here](#).